

Notice of Meeting



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Overview and Scrutiny Management Commission

Tuesday 29 October 2019 at 6.30pm
in Council Chamber Council Offices
Market Street Newbury

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Date of despatch of Agenda: Monday, 21 October 2019

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Jo Reeves on (01635) 519486
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WestBerkshire
C O U N C I L

**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 29
October 2019 (continued)**

- To:** Councillors Peter Argyle, Jeff Brooks, James Cole, Lee Dillon, Alan Law (Chairman), Thomas Marino, Steve Masters, Garth Simpson and Martha Vickers (Vice-Chairman)
- Substitutes:** Councillors Jeremy Cottam, Carlyne Culver, Owen Jeffery, Tony Linden, Alan Macro, David Marsh, Claire Rowles, Joanne Stewart and Tony Vickers
- Other Officers & Members invited:** Catalin Bogos (Performance and Risk Manager), Tandra Forster (Head of Adult Social Care) and Andy Sharp (Executive Director, People),

Agenda

Part I

Page No.

1. **Apologies for Absence**
To receive apologies for inability to attend the meeting (if any),
2. **Minutes** 7 - 14
To approve as a correct record the Minutes of the meeting of the Commission held on 9 July 2019.
3. **Declarations of Interest**
To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' [Code of Conduct](#).
4. **Petitions**
Purpose: To consider any petitions requiring an Officer response.
5. **Actions from previous Minutes**
To receive an update on actions following the previous Commission meeting.
6. **Commercialisation Group Terms of Reference and Work Programme** 15 - 44
Purpose: To provide an opportunity to suggest items for the Commercialisation Group's forthcoming work programme following an update of the terms of reference.
7. **London Road Industrial Estate: Interim Task Group Report (Verbal)** Verbal Report
Purpose: To report on the scrutiny review into the London Road Industrial Estate development.



Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 29 October 2019 (continued)

8. **IT and Digital Transformation Capacity Task Group Terms of Reference** 45 - 46
Purpose: To present for the Commission's approval the terms of reference for the IT and Digital Transformation Capacity Task Group.

Standing Items

9. **Key Accountable Performance 2019/20 - Quarter One** 47 - 74
Purpose: To consider the quarter one outturns for the core business measures which monitor performance against the 2019/20 Council Performance Framework and in particular the timeliness of reviews of clients with ASC long term service.
10. **Corporate Programme** 75 - 80
Purpose: To present the latest status of the Corporate Programme.
11. **West Berkshire Council Forward Plan 12 November 2019 to 29 February 2020** 81 - 84
Purpose: To advise the Commission of items to be considered by West Berkshire Council from 12 November 2019 to 29 February 2020 and decide whether to review any of the proposed items prior to the meeting indicated in the Plan.
12. **Overview and Scrutiny Management Commission Work Programme** 85 - 86
Purpose: To receive new items and agree and prioritise the work programme of the Commission for the remainder of 2019/20.

Sarah Clarke
Head of Legal and Strategic Support

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.